

Agenda for a meeting of the Keighley Area Committee to be held on Thursday, 19 October 2023 at 6.00 pm in Keighley Young People's Centre, Parkwood Street, Keighley

Members of the Committee – Councillors

LABOUR	CONSERVATIVE	GREEN
Firth M Hussain Lintern Zaman	Brown Loy P Clarke Glentworth	Whitaker

Alternates:

LABOUR	CONSERVATIVE	GREEN	INDEPENDENT
Robinson Godwin Slater	Nunns Poulsen Herd	Russell	Nazam

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From:

To:

Asif ibrahim

Director of Legal and Governance

Agenda Contact: Jane Lythgow

Phone: 07970 411623

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A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The Director of Legal and Governance will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct – Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members must consider their interests, and act according to the following:*

Type of Interest	You must:
<i>Disclosable Pecuniary Interests</i>	<i>Disclose the interest; not participate in discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i>
<i>Other Registrable Interests (Directly Related)</i> OR <i>Non-Registrable Interests (Directly Related)</i>	<i>Disclose the interest; speak on the item <u>only</u> if the public are also allowed to speak, but otherwise not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i>
<i>Other Registrable Interests (Affects)</i> OR <i>Non-Registrable Interests (Affects)</i>	<i>Disclose the interest; remain in the meeting, participate and vote <u>unless</u> the matter affects the financial interest or being</i> <i>(a) to a greater extent than it affects financial interests of a majority of inhabitants of the affected ward, an</i>

(b) a reasonable member of the public knowing all the facts would believe would affect your view of the wider interest; in which case speak on the only if the public are also allowed to speak but otherwise not do not participate in the discussion or vote leave the meeting unless you have dispensation.

- (2) Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (3) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

3. MINUTES

Recommended –

That the minutes of the meeting held on 20 July 2023 be signed as a correct record (previously circulated).

(Jane Lythgow – 01274 432270)

4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jane Lythgow – 01274 432270)

5. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter that is the responsibility of the Committee.

Questions must be received in writing by the Director of Legal and Governance in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on 17 October 2023.

(Jane Lythgow – 01274 432270)

B. BUSINESS ITEMS

6. KEIGHLEY DRAFT DEVELOPMENT FRAMEWORK 1 - 54

The report of the Strategic Director, Place, (**Document “E”**) sets out the background and purpose of the Keighley Development Framework. It outlines the approach being taken to public engagement on the draft report and considers the opportunities for member involvement.

The views of Members on the Draft Development Framework are requested.

(Sarah Carling / Will Ridley-Ellis – 07816351362 / 07582101342)

7. YOUTH SERVICE UPDATE - KEIGHLEY 55 - 74

The Strategic Director, Place, will present a report, **Document “F”** which provides an update on work undertaken by the Youth Service in the Keighley constituency in the past 12 months 2022/23.

Recommended

- 1. That the work undertaken by the Youth Service in the Keighley constituency as detailed in Document “F” be welcomed.**
- 2. That the Keighley Area Coordinator and Advanced Practitioner be requested to explore how Councillors could hear the voices of young people more effectively, both as an Area Committee and as Ward Councillors.**
- 3. That the Advanced Practitioner be requested to invite the Keighley Youth Offer Group to present a report outlining the youth voice developmental framework and their current priorities for young people.**
- 4. That the Advanced Practitioner be requested to organise**

training for Councillors around youth voice and influence and then invite councillors to meet annually with young people to assess the impact and outcomes of this work.

- 5. That the Keighley Area Coordinator and Advanced Practitioner be requested to involve young people in the discussion of grant funding that is administered by the Area Co-ordinator's Office and is allocated to activities intended for the benefit of young people, for example, Community Chest grants.**

(Abina Dorgan – 01535 618191)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER